

IDCOL FERRO CHROME & ALLOYS LIMITED

(A Wholly Owned Subsidiary of IDCOL)

A Govt. of Odisha Undertaking

Regd. Office: Ferro Chrome Project – 755 020

Jajpur Road, Dist: Jajpur (Odisha)

Tel. No. 06726-220212 / 220508, Fax No. 06726-220524

E-mail ID: ifcal@nic.in

SHORT TENDER CALL NOTICE

FOR

Certification of ISO 9001-2015 & 14001:2015 for the
period of 3 years at IDCOL Ferrochrome & Alloys Ltd

Plant site



DISHA
NEW OPPORTUNITIES

No : IFCAL/TQM/1098

Dt. 20.11.2021

TENDER CALL NOTICE

Tender call notice is invited by IDCOL FERRO CHROME & ALLOYS LIMITED for Certification of ISO 9001-2015 & 14001:2015 for the period of 3 years at IDCOL Ferrochrome & Alloys Ltd Plant site

Date of downloading of TENDER : 21.11.2021 to 04.12.2021
Last date of receipt of TENDER: 04.12.2021 upto 4.00 PM.
For details, please log on to: www.idcorissa.com/ www.ifcal.nic.in

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MANAGING DIRECTOR

IDCOL FERRO CHROME & ALLOYS LIMITED

(A Wholly owned Subsidiary of IDCOL)

A Govt. of Odisha Undertaking

Regd. Office: Ferro Chrome Project-755 020, Jajpur Road, Dist: Jajpur, (Odisha), India

Corporate Identity Number : O27109 OR 19995GC005736

Tel.: 06726-220212/220319/220494/220508/220370/220516/224113, FAX : 06726-220524, MAIL : ifcal@nic.in

TENDER CALL NOTICE

IDCOL Ferrochrome and Alloys Ltd. is a wholly owned subsidiary plant of IDCOL a Govt. of Odisha Undertaking and is producing High Carbon Ferro Chrome (HCFC). It is situated at Jajpur Road, about 5 km away from Jajpur Road Railway station on S.E. Railway in the district of JAJPUR (Odisha). This plant has a licensed annual capacity of 19,000 MT of HCFC.

IDCOL Ferrochrome and Alloys Ltd. invites tender under Two -Bid System for certification of ISO 9001-2015 & 14001:2015 for the period of 3 years at IDCOL Ferrochrome & Alloys Ltd Plant site. The tender should accompany the cost of the tender document of Rs 500/ (inclusive of GST)(Non refundable) in shape of DD drawn in favour of "IDCOL Ferrochrome & Alloys Ltd" payable at any nationalized bank at jajpur Road.

Scope of Work

Certification of ISO 9001-2015 & 14001:2015 for the period of 3 years at IDCOL Ferrochrome & Alloys Ltd Plant site

The approximate number of employees is 200.

Terms & conditions:

1. The Certification Agency shall have National (NABCB) Accreditations for Certification to ISO 9001:2015, ISO 14001: 2015.
2. The Certification Agency shall have experience of at least five years in these Management System Certifications and proof of the same shall be submitted with the Quotations.
3. The organization shall be accompanied with competent auditors to be used for the management systems stated above.
4. **Scope of Work:** To carryout the certification of ISO 9001:2015, ISO 14001 : 2015 for 3 years to IDCOL Ferrochrome and Alloys Ltd Jajpur Road, Jajpur Odisha
5. Both Technical Bid and Price Bid are to be submitted in separate sealed envelope and then put in one sealed envelope superscribed as "**ISO 9001:2015 & 14001 : 2015 CERTIFICATION**".

6. Technical bid (Superscribed as "Technical Bid - ISO 9001 :2015 & 14001 : 2015 CERTIFICATION") shall comprise of following documents and accompanied by a non-refundable demand draft of Rs. 500/- (Five Hundred only) in favour of "IDCOL Ferrochrome and Alloys Ltd , **Jajpur Road** " payable at Jajpur Road as **Cost of Tender**.
- i. All pages of this Tender document duly signed with stamp.
 - ii. Copy of valid accreditation certificates as indicated at (1) above.
 - iii. List of existing customers (at least three) including Central/State Government/PSUs or Private companies.
 - iv. List of Auditors (with their CVs) to be used in this work.
 - v. Copy of documents demonstrating proof of minimum 5 years experience of Certification Agency in Management System certifications are indicated at (1) above.
 - vi. Proof of the Certification Agency being a legal entity in India.
 - vii. Copy of PAN based Service tax registration number.
 - viii. Copy of PAN Number allocation from Income Tax department.
 - ix. Copy of GST Return for last two years.
 - x. Copy of Authorization Letter of signatory to sign the tender.

All the above documents and payment towards cost of Tender document in favour of "IDCOL Ferrochrome and Alloys Ltd, **Jajpur Road**" payable at Jajpur Road shall be furnished duly signed and stamped by the authorized representative failing which the quotation may be summarily rejected.

The Price bid shall consist of the Quotation Form duly filled up and signed with stamp. The total quoted amount shall be written in both words and letters. This Price bid shall be superscribed as "**PRICE BID-ISO 9001:2015 & 14001 : 2015 CERTIFICATION**".

7. The certification Agency must quote their lowest and firm rates strictly in the given format. However, the agency may visit the work site to ascertain the 'Nature/ Scope' of work to have full knowledge of the 'said work' at their own. No extra charges consequent on misunderstanding shall be allowed.
8. The payment with taxes and duties shall be released on completion of each item as given at para 1 to 5 of Quotation Form.
- i. Registration Fee to be paid as advance on order confirmation received from the agency
 - ii. Certification audit fee are to be paid on completion of certification audit
 - iii. Periodic audit fee to be paid in two equal instalments on completion of each periodic audit.
9. GST extra as applicable shall be paid.

10. Travelling- Conveyance-Boarding-Lodging & other charges of the successful bidder only shall be paid by IFCAL on actual basis as per norms of Company.
11. TDS deductions will be as applicable.
12. The Amount Quoted must be in Indian Rupees.
13. To start the job within 3 Months from the date of placing the work order.
14. The sealed Technical bid, Price bid as per proforma enclosed and cost of tender document in the form of Demand Draft will be received by this office upto 16:00 hrs on 04.12.2021.
15. The Technical bid will be opened at IFCAL, Jajpur Road on the same day at 16.30 hrs in the presence of interested parties/ their authorized representatives having authority on its letter head, who wish to be presented at their own cost.
16. Date and time of opening of price bid will be intimated to the technically qualified bidders separately.
17. IFCAL does not bind itself to accept the lowest or any other quotation and reserves the right of accepting the whole or any part of the Quotation and the agency shall be bound to provide the service at the rate quoted.
18. IFCAL. reserves its right to reject the conditional offer or all the offers without assigning any reason thereto.
19. In case, Agency fails to Commence/ Complete the work within the specified period of three months or fails to provide satisfactory services, the IFCAL. reserves its right to cancel the contract.
20. The successful bidder will have to sign the agreement as per the format enclosed.
21. Decisions of the IFCAL. in this connection shall be final and binding on the Certification agency. No further correspondence in this regard shall be entertained.

Details of DD/Banker's Cheque submitted as EMD and Cost of Tender

No	Date	Amount	Name and Branch of Issuing Branch

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Jajpur Road, Dist: Jajpur (Odisha)

Tel. No. 06726-220212 / 220508, Fax No. 06726-220524

E-mail ID: ifcal@nic.in

(PRICE BID)

(To be submitted in separate sealed envelope super scribed as “PRICE BID-ISO 9001:
2015 & 14001 : 2015 CERTIFICATION”)

1. Quotation for : Certification of ISO 9001-2015 & 14001:2015 for the period
of 3 years at IDCOL Ferrochrome & Alloys Ltd Plant site.

2. Location: IDCOL Ferrochrome & Alloys Ltd, Jajpur Road

3. Period of Contract : 3 years from the date of Certification

4. Name & Address of _____
the Certification Agency _____
(in Block Letters) _____

5. Quoted Amount :

SI No	Description of Work	Quoted Amount in Rs	
		In Rupees	In Words
1	Registration Fee		
2	Certification Audit Fee		
3	First Periodical Audit Fee		
4	Second Periodical Audit Fee		
5	Other Charges if any		
	Total		
	Add tax		
	Grand Total		

(Note: Service Tax as per applicable)

6. Declaration: I/we have carefully read and understood the terms and conditions of the Contract, Scope of the work. General Terms & Conditions and mode of submission of completed quotation forms, as mentioned in the Quotation Documents issued by IFCAL, Jajpur Road, including the following:
7. In case the documents submitted by my/our firm/company along with Quotation are found inadequate/false/incorrect, the contract shall be liable to be rejected without assigning any reasons.
8. IFCAL does not bind itself to accept the lowest quotation and reserve its right of accepting the whole or any part of the quotation and agency shall be bound to provide the service at the rate quoted.
9. IFCAL reserves its right to reject the conditional offer or all the offers without assigning any reason.

Signature & Stamp of the Certification Agency

Name of Signatory:

Designation:

Address with seal:

Phone No:

Phone No. (Mobile):

E-mail:

Interested agencies may send their tender offer enclosed in a sealed envelope which should be superscribed with the Tender Notice No.with date and to be addressed to The Managing Director, IDCOL Ferro Chrome & Alloys Ltd, At/PO : Ferro Chrome Project, Jajpur Road, Dist. : Jajpur – 755020, Odisha. The offer should be sent through Regd. Post/ Speed Post/ Courier Service so as to reach us by 04.12.2021 (4 PM).

Prior to submission of offer, the interested agencies may visit our Jajpur Road Works & seek clarifications that they may need.

MANAGING DIRECTOR

AGREEMENT

The IDCOL Ferrochrome & Alloys Ltd, Jajpur Road, Jajpur., having agreed to grant the contract of Certification Agency for obtaining ISO 9001:2008 Certification for its location at Jajpur Road for a period of Years in response to the submission of sealed tender/proposal by me/us on to the Managing Director, IDCOL Ferrochrome & Alloys Ltd, Jajpur Road, Jajpur, Odisha 755020.

I/We..... am/are executing this agreement on and hereby confirm that I/We have thoroughly examined and understood the terms and conditions of the tender bearing no. dated by Managing Director, IDCOL Ferrochrome & Alloys Ltd, Jajpur Road, Jajpur, Odisha 755020, for Certification Agency for obtaining ISO 9001:2008 Certification for its locations and also those of general conditions of contract and its appendices and schedules and agree to abide by them. I/We am/are willingly undertaking the said work consequent upon the approval of the tender given to me/us by the IDCOL Ferrochrome & Alloys Ltd, Jajpur Road, Jajpur at the rates mentioned in the schedule as annexed which forms part of this agreement, and as per terms and conditions of the tender.

I/We assure the said IFCAL that I/We will undertake the said work to the best of my/our ability at all stages during the tenure of the contract.

The agreement will remain in force for the period of years from the date ----- (as mentioned in the award letter or actual date of joining as decided by IFCAL).

CERTIFICATION AGENCY

(Capacity in which signing)

Witness:

- 1.
- 2.

For and on behalf of

IDCOL Ferrochrome & Alloys Ltd, Jajpur Road, Jajpur Witness:

- 1.
- 2.