



**IDCOL FERRO CHROME & ALLOYS LIMITED**  
(A Wholly owned Subsidiary of IDCOL)  
A Govt. of Odisha Undertaking  
Regd. Office & Works: Ferro Chrome Project-755 020  
Jajpur Road, Dist: Jajpur (ODISHA)-755020  
e-mail: ifcal@nic.in  
website : www.ifcal.nic.in

**TENDER DOCUMENT**  
**FOR**  
**ENGAGEMENT OF A/C BOLERO VEHICLE ON MONTHLY RENTAL BASIS**  
**Not Transferable**

Tender ref. no: IFCAL/ AUTO/1238.

Dated. 28/01/2021

Full signature of the tenderer :  
(Seal with date)



**IDCOL FERRO CHROME & ALLOYS LIMITED**  
(A Wholly owned Subsidiary of IDCOL)  
A Govt. of Odisha Undertaking  
Regd.Office & Works : Ferro Chrome Project-755 020  
Jajpur Road, Dist: Jajpur (ODISHA)-755020  
e-mail : ifcal@nic.in  
website : www.ifcal.nic.in

**TENDER NOTICE FOR ENGAGEMENT OF A/C BOLERO VEHICLE ON MONTHLY RENTAL BASIS**

TENDER Ref. No. IFCAL/AUTO/1238.

Dated. 28/01/2021

**Last date & time of receipt of sealed tender: dt. 12<sup>th</sup> of February,2021. by 5.00 P.M.**

For details, please log on to our website – [www.ifcal.nic.in](http://www.ifcal.nic.in) or [www.idcorissa.com](http://www.idcorissa.com)

**MANAGING DIRECTOR**



TENDER Ref. No. IFCAL/AUTO/1238

Dt.28/01/2021

### **TENDER SCHEDULE**

Sealed tenders in prescribed format are invited from the intending vehicle owners / travel agencies / vehicle provider firms for engagement of vehicle of undernoted type for use by IDCOL Ferro Chrome & Alloys Ltd. The details of tender can be downloaded from the websites [www.idcorissa.com](http://www.idcorissa.com) or [www.ifcal.nic.in](http://www.ifcal.nic.in) from dt. 29<sup>th</sup> of January, 2021. to dt. 10<sup>th</sup> of February, 2021.

The last date of receipt of the tender is 12<sup>th</sup> of February, 2021. till 5.00 P.M. The sealed envelope containing the tender should reach the office of the Managing Director, IDCOL Ferro Chrome & Alloys Ltd., P.O: Ferro Chrome Project, Jajpur Road, Dist.: Jajpur, Odisha, PIN – 755020 by Regd. Post / Speed Post / Courier Service.

Type of vehicle	Requirement	Period of engagement
7-seater (6 + Driver) A/C Bolero originally purchased on 01.07.2017 or later Make: M&M Ltd.	One no. vehicle	One year from the date of issue of LOI / work order whichever is earlier with chances for extension

(1). **ELIGIBILITY CRITERIA:**

The tender submitted by the tenderer will be taken into consideration provided the tenderer fulfils the following eligibility criteria and submits the supporting documents / credentials as follows alongwith the General Bid.

- (i). The vehicle (i.e. 7-seater A/C Bolero) offered for deployment should have been purchased on or later 01.07.2017.
- (ii). The vehicle offered for deployment should have valid insurance certificate & P.U.C. certificate.
- (iii). The tenderer shall submit General Bid alongwith with the format of undertaking as per Annexure-A.
- (iv). The tenderer must provide self-attested income tax PAN & valid GST Registration Number.
- (v). The vehicle should be litigation free & registered as a commercial vehicle.



(vi). Along with the General Bid & Price Bid the tenderer shall furnish the cost of tender document and the earnest money in the shape of the instruments (i.e. Banker's cheque / Demand Draft / Pay Order) as specified in the clause (B) of the "Instructions & Information for the Bidders".

**N.B:** During General Bid opening and scrutiny process but prior to Price Bid opening, IFCAL may ask the tenderer to produce any other additional document to assess eligibility.

(2) **INSTRUCTIONS AND INFORMATIONS FOR THE BIDDERS**

Tender papers containing the details of the terms & conditions and the blank bid formats can be down loaded from any of our websites i.e. [www.ifcal.nic.in](http://www.ifcal.nic.in) or [www.idcorissa.com](http://www.idcorissa.com).

**A.** The sealed tender shall be received in two parts, each part kept in a separate sealed envelope and should be clearly marked as General Bid & Price Bid on the top of the relevant envelope.

Part-I : General Bid - Envelope - I  
Part-II : Price Bid - Envelope - II

The General Bid and the Price Bid should be filled as per the Annexure -I & II respectively, attached with this tender document, those should be signed on each page.

The sealed envelopes shall be placed in a third bigger envelope, sealed & superscribed with "TENDER FOR ENGAGEMENT OF A/C BOLERO". The complete address of the tenderer shall be written on the left side of the envelope. These particulars should also be written on each of the envelopes containing the bids. The tenders (Cover & Inner Envelope) should be addressed to the **Managing Director, IDCOL Ferro Chrome & Alloys Ltd., P.O.: Ferro Chrome Project, Jajpur Road, Dist.: Jajpur -755020, Odisha.**

B).

i. **Cost of Tender document:** Alongwith the Bid documents the tenderer should submit Rs. 590.00 (Rupees Five hundred ninety) only inclusive of GST towards the Cost of Tender paper in shape of Demand Draft/ Banker's Cheque/ Pay Order drawn on any nationalized bank in favour of IDCOL Ferro Chrome & Alloys Ltd, At/PO: Ferro Chrome Project, Jajpur Road, Dist.: Jajpur payable at Jajpur Road. There is no



Exemptions for the cost of the tender papers and is Non-refundable. (the above payment Instruments to be placed in the envelope together with the General Bid.)

- ii. **Place, date & time and mode of submission of bid:** The sealed offer should reach the Office of the Managing Director, IDCOL Ferro Chrome & Alloys Ltd., P.O.: Ferro Chrome Project, Jajpur Road, Dist.: Jajpur, Odisha, Pin-755020 by 5.00 P.M of 12<sup>th</sup> of February, 2021. by Regd. Post / Speed Post / Courier Service. However, IFCAL management will not be responsible for any delay in receipt of sealed bids. Any offer delivered by any other means will not be taken into consideration.
- C). The monthly rental charge (which is fixed and is exclusive of the cost of HSD oil but inclusive of all other expenses including driver's wages) for the vehicle proposed to be deployed is to be quoted in the price bid format (i.e. Annexure-II).
- D). The General Bids of offers shall be opened first. Price bid shall be opened in those cases where the bidder is found to have qualified in the General bid.

**(3) GENERAL TERMS AND CONDITIONS OF CONTRACT FOR HIRING OF VEHICLE**

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**DEFINITION OF TERM:**

- a). The expression **IFCAL** wherever used shall stand for the company IDCOL Ferro Chrome & Alloys Ltd.
- b) **Management/Hiring Authority** shall mean the Managing Director, IDCOL Ferro Chrome & Alloys Ltd, a Govt. of Odisha Undertaking and/or his authorized representative.
- c). The **vehicle supplier/ service provider** shall mean the registered travel agency / vehicle owner / vehicle provider firm who has been awarded the contract for engagement of vehicle.
- d). The word "**Vehicle/Hired Vehicle**" wherever used, along with the all other specification where ever mentioned in this tender and shall mean 7-seater (i.e. 6 + driver) A/C Bolero vehicle (Make: M & M Ltd.).
- e). The "**Officer in Charge/ Designated Authority**" shall mean the person designated by IFCAL to deal with all matters relating to the engagement of the vehicle and/or shall include those who are authorized by IFCAL to act on his behalf.



- 1) Without prejudice to the generality of any clauses of this documents, another grace period of 15 days in addition to the period mentioned under clause number 36 of this document, period allowed to deploy the vehicle on duty, may be allowed for the successful bidder, who have tendered for providing new vehicle (should have purchased in the month or the next, of the publication of this tender) and may be allowed to submit all the documents such as certified copy of Registration certificate (Smart Card), fitness certificate, insurance, Pollution Under Control Certificate (PUCC), road tax certificate/ receipt including all other documents as and where ever mentioned in this document to be submitted with the company for verification in original and certified duplicates for records for the said vehicle, within the allowed period as mentioned above, failing which will attract penalty as forfeiture of EMD and Security Deposit Money. (in the said case EMD will be refunded after the tenderer complied the terms of this clause along with all other applicable clauses of this document.)
- 2) The toll gate charges through Fastag, parking charge, if any during the travel shall borne by the agency and are to be paid by the driver at the point of charging. The charges incurred during each month will be reimbursed as per the actual amount paid on producing the original receipts alongwith the monthly bill.
- 3) The agency is required to provide clean vehicle with good quality clean seat covers and Mobile Phone for the driver for which no extra payment shall be made.
- 4) The driver should be well-dressed, disciplined, well behaved and non-alcoholic & should not have any previous criminal records.
- 5) The driver engaged with the vehicle must possess a valid driving license for commercial vehicles and at least 3 years of driving experience and should be well versed with the roads of the Jajpur, Keonjhar, Bhubaneswar, Cuttack as well as roads within the state of Odisha. The vehicle will be used for traveling to all places of business of IFCAL within the state of Odisha
- 6) No mileage will be allowed if the vehicle is used by the driver for his breakfast, lunch, dinner or any other personal work. no payment shall be made to the driver for his fooding expenses, etc.
- 7) Payment of Road Tax shall be borne by the agency.
- 8) Salary of the driver shall be born by the agency.



- 9) The agency will be responsible for proper/ regular maintenance, insurance and other liabilities in respect of the vehicles. The agency shall take a first party comprehensive insurance cover with third party unlimited liability risk of the vehicle. In case the vehicle is met with an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as per the liability under relevant sections of the Motor Vehicle Act, IPC and any other law in force, the Management shall have no responsibility of whatsoever and will not entertain any claim in this regard under the said provision of the said Laws. The sole responsibility for any legal or financial implication would solely vest with the agency / owner.
- 10) The hired vehicles, during the period of contract, shall have all necessary valid M.V. documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificates, valid Contract Carriage permits, PUCC, proofs of up-to-date tax payments, D.L's of the drivers, First-Aid Box etc. available with the vehicle all the times. IFCAL shall not be responsible for any damage / loss caused to the vehicle(s) or loss of life / injury made to any person or damage to any property on account of use of vehicle(s) in any manner whatsoever. The service provider shall be responsible for all such litigations.
- 11) The agency shall obtain vehicle fitness certificates from competent authority, vehicle registration, comprehensive insurance, payment of road tax, etc. The Driver(s) shall always carry all necessary documents like Registration papers, insurance papers, Pollution under Control (PUC) clearances, RTO tax payment papers, valid driving license and all other documents that should accompany the vehicles and also includes all other documents/compliances may require due to the amendments of the rules & regulations of applicable laws, and update/renew the same from time to time as and when required by the Rules and Law of the land.
- 12) If the vehicle / driver does not report for duty on any day and no substitute is provided by the agency in time, the authority shall have the right to hire a vehicle from the market and any additional expenditure incurred by the authority shall be borne by the agency and shall be deducted from the monthly payment due to the agency. Further it will be treated as the vehicle supplier has not provide the vehicle and in addition to the above-mentioned hire charges (incurred for hiring an external vehicle) a penalty propionate to the time of absence of Driver/vehicle considering the



monthly charge as corresponding to the hours of duty equal to (24 multiplied with Number of days of absence) in the month will be levied and the same will be deducted from the monthly bill or recovered from the security deposit of the service provider.

- 13) In case of breakdown of vehicle or taking the vehicle off the plant duty for repair/ maintenance / RTO documentation work, the vehicle supplier is to provide a substitute vehicle of same type along with driver for the period of absence of the originally deployed vehicle and the terms and conditions for the original vehicle will remain implemented for the replaced vehicle.
- 14) Police / Court case (Legal disputes) in respect to the vehicle during the period of engagement will be at the risk & cost of the agency / owner.
- 15) IFICAL will not be responsible for any dispute may arise due to misutilization or engagement of the vehicle/ driver in any anti-social/unlawful activity in any manner during or after the duty hours.
- 16) The driver has to remain present in Head Quarter / Residence office along with vehicle for use by officer at any time even during holidays.
- 17) Rates to be finalized shall be fixed for a period of one year from the date of agreement. However, in case of further extensions, if any, on monthly basis, the terms and conditions and the modus operandi of this tender will similarly remain enforced for the extended period.
- 18) The vehicles will be provided on regular basis and will not be replaced without prior permission of the management whatever the reasons there may be.
- 19) The vehicle allotted for IFICAL shall be used exclusively for IFICAL. The management will not be held responsible for use of the vehicle by/for any unauthorized person during the period of engagement of the vehicle for any purpose whatsoever that may be, and any expenditure incurred for the same will not be born by IFICAL, the management also reserves the right to penalize the agency for the same.
- 20) The Agency is liable to provide vehicles during office hours and beyond office hours on all working days. The agency shall also have to provide the vehicles on Sundays as well as other public holidays as and when required by the authority for the official work.





- 21) Beyond office hour, the safe keeping of the vehicles is the responsibility of the agency. In exigencies, the vehicles can be kept in the office premise of IFCAL.
- 22) In case, the condition of vehicle is found unsatisfactory, it will be returned for immediate replacement. In case no replacement is provided in time, the authority shall have the right to hire a vehicle from the market and additional cost incurred by the authority shall be deducted from the monthly payment due to the agency and/or will be recovered/adjusted from the Security Deposit. Repeated failure to provide vehicles as and when required by the management will make the agency liable for **Blacklisting**.
- 23) In case the driver proceeds on leave, the agency shall obtain prior approval / permission from IFCAL. Further, the agency shall provide a suitable substitute.
- 24) If for any reason the driver is unable to attend the office on any date / time for which prior permission from IFCAL has not been obtained, it is the responsibility of the agency to provide a suitable substitute immediately. The payment in respect of the overlapping period of the substitute, if any, shall be borne by the agency. In case no substitute is provided in time, the authority shall have the right to hire a vehicle from the market and any additional expenditure incurred by the authority shall be borne by the agency and shall be deducted from the monthly payment due to the agency.
- 25) During the contract period if the vehicle is seized or detained by government authorities for non-compliance of relevant act/ statutory requirement etc or for any reason whatsoever, penalty/ compensation will be payable by the vehicle supplier in addition to his/ her/ their liability to provide a substitute vehicle.
- 26) If on any working day, it is noticed that the vehicle has been used in unauthorized manner for purposes other than the official use of IFCAL, then this engagement shall be treated as unauthorized absence from duty and penalty as will be finalized by the management will be debited to the vehicle supplier's account.
- 27) The vehicle supplier shall be solely and exclusively responsible for engaging or employing drivers, helpers etc. The management of IFCAL will have no liability what so ever concerning the employee of the vehicle supplier or of the owners of the vehicle. The vehicle supplier shall indemnify IFCAL against all loss or damage arising out of or in course of execution of the contract or out of his relations with his employees. The vehicle supplier shall be directly responsible for any disputes arising



between him and his employees and keep the Officer-in-charge indemnified against losses, damages or claims arising thereof including any workmen's compensation etc. All wages, allowances, benefits, compensations, statutory dues in respect of the driver shall be borne by the vehicle supplier.

- 28) The driver of the vehicle shall maintain record of daily mileage and time from the point of departure to arrival. For this purpose, the following norms have to be followed;
- A. In case the vehicle is being kept in the office campus of IFCAL, then the kilometer reading & time shall start from the office campus of IFCAL and end at the same there also.
- B. In case the vehicle is being kept under the custody of the travel agency, then the kilometer reading & time shall start from the office campus of IFCAL or residence of the officer concerned and respectively end there also. The cost of kilometer from the office/place of the travel agency to the office campus of IFCAL or residence of office concerned (to & fro) shall be borne by travel agency.
- 29) The agency would ensure that the driver(s) employed possesses a valid driving license for commercial vehicle. The driver of the vehicle should well conversant with traffic rules and other regulations prescribed by the Govt. from time to time.
- 30) It is the sole discretion of IFCAL to extend the period of the contract beyond the agreement period or terminate the contract prematurely on the ground of unsatisfactory service, disobedience of orders, negligence in duty and unruly behavior of drivers if noticed in duty.
- 31) In case of any emergency or when required, the service provider shall provide a vehicle on production of requisition duly signed by the competent authority.
- 32) The agency has to give an **undertaking** that the vehicle does not belong to the employee of IFCAL or his / her relative. At any point of time if the declaration given by the agency will be found to be incorrect, then contract shall be cancelled & the Security amount shall be forfeited and any other penal actions may be initiated against the party.
- 33) The vehicle will be engaged by IFCAL on fixed monthly rental basis where the monthly rental charge which excludes the cost of HSD oil consumed in vehicle running but includes the cost of lubricants, tyres & tubs, consumables, all major &



minor maintenance work with spares, all payments towards drivers salary, his fooding cost, overtime and mobile phone provided to the driver, expenditures incurred for obtaining periodic compliances/clearance certificates as prescribed under the law and rules of the land etc. The cost of HSD oil consumed in running will be paid as per the average mileage fixed for the contract period i.e. **10 K.M. (Ten Kilometer) per liter of HSD Oil**. HSD oil will be reimbursed as per the rate prevailing at IOCL's retail outlet at Jajpur Keonjhar Road.

34) The vehicle supplier shall be responsible for the conduct of all the persons employed / engaged by them in the execution of the contract. Without prejudice to the generality of the terms & Conditions of this document, the vehicle supplier shall be bound to prohibit and prevent any of his/ her/their employees from being intoxicated while on duty, perform any act of misconduct while on duty, trespassing or acting in any way detrimental to the interest of the company, i.e. IFCAL.

35) **Benefits to Micro and Small Enterprises (MSEs)**

Without prejudice to the generality of any clauses of this documents, local Micro & Small Enterprises shall be exempted from payment of earnest money (EMD) and shall pay 25% of the prescribed security deposit as per the provisions of the clause number 39. Of this document.

**Local Micro and Small Enterprises shall be entitled for benefits, subject to terms and conditions, as under**

i. **EMD Exemption:** Vendors registered under 'Micro & Small Enterprises Act' (MSE) are exempted from submission of EMD. For claiming the exemption bidders should provide/enclose a self-attested valid certificate issued by any approved body of 'Ministry of Micro, Small & Medium Enterprises' (MSME) such as 'National Small Industries Corporation' (NSIC) or 'District Industries Centre' (DIC) for EMD exemption.

36) **Period of service:** One year from the date of issue of Letter of Intent (LOI) or work order whichever is earlier & shall include the extended period, if any.

Unless until any grace period allowed/given in this document for such specific period and cases as mentioned in this document, the tenderer must deploy the vehicle within 10 days (Ten Days) from the date of issue of LOI / Work Order whichever is earlier, failing which the contract will be cancelled and the EMD /



Security Deposit will be forfeited. No payments will be made for the period from the date of issue of LOI/ work order up to the day preceding the date of first-time arrival of the above referred vehicle at our plant for engagement.

37) **Termination:**

IFCAL shall have the discretion to terminate agreement / work order at any time without assigning any reason thereof, whereupon the agency will immediately cease the provision of the services and submit the bill for the contracted services to the date of termination, subject to deductions if any under the terms of work order and no compensation / other claims will be allowed or considered.

In case of failure by the vehicle supplier to fulfill any of the contractual obligations, the management of IFCAL reserves the right to cancel the work order and in such case, the security deposit shall be forfeited.

38) **Validity of The Bid**

The bid shall remain valid for a period of 90 days from the last date of receipt of bid. If a bidder intends to withdraw his/ her/ their bid during the validity period, his/ her/ their EMD will be forfeited.

39) **Security Deposit (SD) & Earnest Money Deposit (EMD)**

The tenderers have to provide an amount of Rs. 15,000/- (Fifteen Thousand Only) as EMD **along with the tender documents** (to be placed in the envelope together with General Bid) which unless otherwise specifically restricted/exempted under any other clause of this document, will be refunded after completion/finalization of the tender i.e. within 10 days of the issuance of the LOI or Work Order whichever is later.

On intimation, the successful bidder shall have to deposit an amount of Rs. 20,000/- (Twenty Thousand Only) or such amount as may be prescribed specifically under any other clause of this document for such eligible persons/entity, as security deposit within a period of 7 days from the date of receipt of the same. Security Deposit will be refunded only after satisfactory execution of the work order and after adjustment of any dues.

The above amounts will be given in shape of two separate instruments i.e. Demand Draft/ Banker's Cheque/ Pay Order drawn on any nationalized bank in favor of IDCOL Ferro Chrome & Alloys Ltd, At/PO: Ferro Chrome Project, Jajpur Road, Dist.: Jajpur, payable at Jajpur Road.



No Interest will be charged/provided/ claimed upon the above said amounts.

40) **Payment:**

Payment shall be made on monthly basis after submission of Tax Invoice along with supporting bill (s), the daily logbook (maintained properly by the driver) and duty slip/vehicle requisition slip signed by the designated authority and/or Managing Director of IFCL. The duty slips/vehicle requisition slip have to be maintained by the officer in charge with noting of starting / closing Kilometers and time and signature of both the driver and the designated officer on the duty slip.

a). Monthly bill shall consist of the fixed monthly rental charge and cost of HSD oil as per the price prevailing at retail outlet of IOCL at J.K. Road (based on the actual distance run in kilometer as certified by the officer in charge) and the toll fee paid by the vehicle supplier. The vehicle must be facilitated with **Fastag** for payment of toll fees and the linked account statement to be produced for approval of the said amount.

b). The bills are payable once in a month. The vehicle supplier is required to submit the monthly Tax Invoices & Supporting bill(s) along with the Log Book of the vehicles and any other relevant documents by 7<sup>th</sup> of the succeeding month and the payment shall be released within 30 days (subject to and excluding the time consumed for any further clarifications) from the date of submission of clear bill.

c). The final approved payment shall be subject to any Tax & other statutory deduction as per the applicable law(s) and government rule.

41) **Maintenance of Log Book**

a) The vehicle log book should be maintained neatly and legibly by the vehicle supplier / their driver as per the format which will be provided to the vehicle supplier. Every day the driver shall enter in the Log book "the kilometer reading" correctly as appearing in the odometer and get the same verified by the authorized person of IFCL. This log book is to be countersigned by the officer in-charge every day in respect of use of the vehicle on the previous working day. Log book should be available in the vehicle for verification by the officer in-charge.

A duplicate record of the log book details shall be maintained by the officer in-charge and the same is to be countersigned by you / your driver.



b). In case the odometer showing the kilometer reading of the vehicle does not function for a certain period while on duty the distance covered by the vehicle for official purpose for this period shall be assessed by the Officer-in-Charge whose decision shall be final and binding on the vehicle supplier. The vehicle supplier shall ensure perfect functioning of odometer in the vehicle and shall arrange to repair/replace the odometer within 24 hours. In case the odometer cannot be rectified within 24 hours, the vehicle is to be replaced by a suitable substitute vehicle till the defect is rectified.

c). Log Books on completion shall be submitted to the Officer-in-charge for custody. The vehicle supplier may keep a duplicate copy for his record, if he so desires.

d). The authorized officer will issue instruction to the driver from time to time regarding the journeys to be made. The vehicle shall follow the normal route to the destination. The vehicle shall not be diverted from the normal route or from the destination without permission of the officer-in-charge.

42) **Addition or Deletion in The Scope of Service**

The scope of the work / services may be altered to any extent as per exigencies of work during the contract period, at the option of the Management. The vehicle supplier shall accordingly provide services as may be required by the Officer-in-charge on being given a notice of 3 (three) days.

43) **Arbitration:** If any difference arises concerning this tender, its interpretation on the payment to be made there under, etc., the same shall be settled by mutual consultations and negotiations on an amicable basis upon service of a written notice from either party within a period of 30 days. In the event of any further question, dispute or difference arising under the document or in connection there with (except as to matter the decision to which is specifically provided under this document), the same shall be referred to a sole arbitrator for arbitration of the dispute and will be appointed by the parties with their mutual consent. The agreement to appoint an arbitrator will be in accordance with the Arbitration and Conciliation Act 1996. The arbitration proceedings shall take place at Jajpur road, Jajpur Odisha and shall be conducted in English. The provisions of Arbitration and Conciliation Act, 1996 and the rules framed there under and in force shall be applicable to such proceedings.



44) **Legal Jurisdiction**

A legal dispute, if arises, shall be presented before the competent judicial authority within the jurisdiction of Jajpur, Odisha.

45) **Force Majeure**

If any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of god (hereinafter referred to as **events**) provided notice of happenings, of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such events be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such on performance or delay in performance under the contract shall be resumed as soon as practicable after such an event may come to an end or cease to exist, and the decision of the Management as to whether the supplies/services have been so resumed or not shall be final and conducive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the contract..

Accepted all terms & Conditions

Name:

Date:

**Signature & seal of the Tenderer**



**ANNEXURE-I**

IDCOL FERRO CHROME & ALLOYS LIMITED  
(A WHOLLY OWNED SUBSIDIARY OF IDCOL)

A Govt. of Odisha Undertaking,  
Regd. Office : Ferro Chrome Project-755020  
Jajpur Road, Dist. : Jajpur, Odisha, India  
Tel.No. 06726-220212, e-mail : [ifcal@nic.in](mailto:ifcal@nic.in)

Tender Notice No: IFCAL/ AUTO/1238

Dated.28/01/2021

1. Name of the tenderer :  
in capital letters  
(i.e., individual vehicle owner or  
the proprietor of the travel agency)
2. Name of tenderer's father/ husband :
3. Permanent address :
4. Address for communication :  
  
Land line telephone no. :  
  
Mobile phone no. :  
Email address :
5. Status of tenderer :  
(Mention whether submitting tender  
as individual vehicle owner or a travel  
agency or vehicle provider firm)
6. MSME Registration Number If, any. :





6. (a). **EARNEST MONEY DEPOSIT (In Case of MSME Please mention "NA" in the Box Bellow.)**

DD/Pay order/ Banker's Cheque No. & date (to be enclosed)	Name of the Issuing Bank	Amount in figure (Rs.)

(b). **DEPOSIT OF COST OF TENDER PAPER**

DD/Pay order/ Banker's Cheque No. & date (to be enclosed)	Name of the Issuing Bank	Amount in figure (Rs.)

7. Status of the tenderer as legal owner of the vehicle or not "Tick mark" in the appropriate column.

LEGAL OWNER OF THE VEHICLE	NOT THE LEGAL OWNER OF THE VEHICLE

8. Submission of documents (Self Attested):

Sl.no.	Document	Submission status	
		Submitted	Not submitted
1	Undertaking as per Annexure-A		
2	Copy of documentary proof of registration in respect of GST.		
3	Copy of PAN card		
4	EMD		
5	Cost of tender paper		
6	Documentary evidence of purchase of vehicle (ex. Registration Certificate etc.)		
7	Documentary evidence of Insurance and PUC certificate		
8	Valid MSME Registration Certificate.		



(Annexure-A)

**FORMAT OF UNDERTAKING TO BE SIGNED AND SUBMITTED BY THE TENDERER**

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I, the undersigned bidder, hereby undertake that in the event of award of contract by Mechanical Deptt. of IFCL in my favour for deployment of one 7-seater A/C Bolero vehicle originally purchased on or later 01.07.2017 shall deploy such a vehicle with effect from the date stipulated in the tender and this vehicle shall be in well-maintained and litigation-free condition. All vehicle related documents shall be in valid / updated condition. In case, the vehicle owner is a person other than the undersigned, then I further undertake that I will provide a substitute A/C Bolero vehicle alongwith driver immediately without disrupting the service in the event of withdrawal of the originally deployed vehicle by its owner on any account.

If, tendered for providing new vehicle, I shall comply with the terms and conditions as stipulated under clause no.1 of the general terms and conditions of this tender and all other clauses of this document.

If I violate the above obligation as well as any term and condition of the tender then I have no objection to forfeiture of my EMD/Security deposit or both and any other penal action such as blacklisting which the management of IFCL may take against me.

Name:

Date :

**Signature and seal of the tenderer**



**ANNEXURE-II**

IDCOL FERRO CHROME & ALLOYS LIMITED  
(A WHOLLY OWNED SUBSIDIARY OF IDCOL)  
A Govt. of Odisha Undertaking,  
Regd. Office : Ferro Chrome Project-755020  
Jajpur Road, Dist. : Jajpur, Odisha, India  
Tel.No. 06726-220212, e-mail : [ifcal@nic.in](mailto:ifcal@nic.in)

Tender Notice No: IFCAL/AUTO/1238

Dated.28/01/2021

**PRICE BID**

Type of vehicle	Fixed Monthly Rental Charge (Exclusive of the cost of HSD oil)
7-seater (6 + Driver) A/C Bolero originally purchased on 01.07.2017 or later Make: M&M Ltd.	Rs. .... (Rupees..... ..... .....).

- N.B : (i). GST is to be paid extra as applicable.  
(ii). Monthly rental charge shall include all costs except the cost of HSD oil consumed during the month.  
(iii) In case of discrepancy noticed in the price quoted in figures and the price quoted in words, the latter will be considered as the "Quoted Price".

The cost of HSD oil to be reimbursed will be calculated at the retail price of HSD oil prevailing at IOCL's retail outlet at J.K. Road as per the fixed average mileage specified at Clause no. 33 of the General Terms & Conditions.

Date :

Name :

**Signature & seal of the tenderer**