

IDCOL FERRO CHROME & ALLOYS LIMITED

(A Wholly Owned Subsidiary of IDCOL)

A Govt. of Odisha Undertaking

Regd. Office: Ferro Chrome Project – 755 020

Jajpur Road, Dist: Jajpur (Odisha)

Tel. No. 06726-220212/220319, Fax No. 06726-220524

TENDER DOCUMENT

FOR

**ANNUAL RATE CONTRACT
FOR TRANSPORTATION OF
STORE MATERIALS**

Tender Notice No. IFCAL/STORE/1967

Date: 24.01.2020

DY.G.M (Elect.)/C Stores

I N D E X

Sl. No.	Contents	Page No.
1.	Tender Notice	2
2.	Information Sheet	3
3.	General Conditions of the Contract	4 – 7
4.	Special Conditions of the Contract	8 – 12
5.	General Bid Format	13 – 14
6.	Price Bid Format	15

Head (Stores)

IDCOL FERRO CHROME & ALLOYS LIMITED

P.O: Ferro Chrome Project – 755 020 Tel. No.06726-220212
Jajpur Road, Dist: Jajpur (Odisha) Fax No.06726-220524

Tender Notice No. IFCAL/STORE/1967**Date:24.01.2020**

**TENDER NOTICE
FOR
ANNUAL RATE CONTRACT FOR TRANSPORTATION OF
STORE MATERIALS**

Sealed tenders in two bids (General Bid & Price Bid) are invited from transport contractors for Annual Rate Contract for transportation of incoming & outgoing materials for IFCAL as per scope of work detailed in the tender document. The tender document can be obtained on payment of ` 200/- (inclusive of OVAT @ 5%) in our cash counter from dt.27.01.2020 to dt.05.02.2020 on any working day during office hours. Tender document can also be downloaded from our website www.ifcal.nic.in/www.idcorissa.com. While submitting tender by downloading the tender document from the website, the bidder should enclose with his offer a non-refundable D/D for an amount of ` 200/- drawn on any Nationalised Bank in favour of M/s Idcol Ferro Chrome & Alloys Limited payable at Jajpur Road towards the cost of tender documents (inclusive of GST). Tender should accompany EMD of ` 10,000/-. Tender submitted other than in the manners prescribed in the tender document shall stand rejected. Last date & time of receipt of tender is 06.02.2020 at 4.00 P.M. The date & time of opening of tender is 07.02.2020 at 11.00 A.M.

The management reserves the right to accept/reject/cancel/defer the tender and can split the work amongst two or more tenderer's without assigning any reason thereof.

MANAGING DIRECTOR

IDCOL FERRO CHROME & ALLOYS LIMITED

INFORMATION SHEET

1. Name of the work : Annual Rate Contract for transportation of incoming & outgoing materials for IFCAL as per scope of work detailed in the tender document (Special Conditions of Contract).
2. Estimated cost : ` 4.00 lakh per year.
3. Contract Period : One year from the date of issue of Work Order.
4. Availability of tender paper : Office of the Dy.G.M (Prodn)I/C Stores, Idcol Ferro Chrome & Alloys Ltd., P.O: Ferro Chrome Project, Jajpur Road, Dist: Jajpur-755020 (Odisha)
5. Period of sale of tender document : From 27.01.2020 to 05.02.2020 on working days (during office hrs.)
6. Mode of submission of tender paper : By Regd. Post / Courier Service.
7. Last date & time of receipt of tender paper : 06.02.2020 at 4.00 P.M.
8. Date & time of opening : 07.02.2020 at 11.00 A.M.
9. The sealed cover containing the tender papers should be addressed to and delivered at the office of : The Managing Director, Idcol Ferro Chrome & Alloys Ltd., P.O: Ferro Chrome Project, Jajpur Road, Dist: Jajpur – 755 020 (Odisha)
10. Cost of tender paper : ` 200/- (Rupees two hundred only inclusive of OVAT @ 5%) in cash to be deposited at our Cash Counter. Tender paper downloaded from our website should accompany the cost of tender document i.e ` 200/- (inclusive of OVAT) in shape of D/D drawn in favour of Idcol Ferro Chrome & Alloys Limited payable at Jajpur Road, Odisha.
11. Earnest Money Deposit : **In figures** - ` 10,000.00
In words - Rupees ten thousand only in shape of D/D drawn on any Nationalised Bank in favour of Idcol Ferro Chrome & Alloys Ltd payable at Jajpur Road, Odisha.

Signature & Seal of tenderer

IDCOL FERRO CHROME & ALLOYS LIMITED

GENERAL CONDITIONS OF CONTRACT

Tender Notice No. IFCAL/STORE/1967

Date: 24.01.2020

- 1) The word “IFCAL” wherever mentioned in this tender document shall mean the company Idcol Ferro Chrome & Alloys Limited having its Registered Office at Ferrochrome Project-755 020, Jajpur Road, Dist: Jajpur (Odisha).
- 2) The “legal status” of the tenderer i.e. proprietary concern, partnership firm, private or public limited company or any other as per the case may be, shall be specified in the GENERAL BID format with documentary proof attached.
- 3) The person signing the tender document shall either be the Managing Director or the Proprietor of the company or the Active Partner of the firm, otherwise the Letter of Authority to sign the tender on behalf of the company / firm / individual shall be enclosed. Full signature of such authorized person should be put on each page of the tender documents with rubber seal.
- 4) The tenders (also called bids) not submitted in prescribed formats or in the prescribed manner, as stipulated in this document, shall be rejected at the risk & responsibility of the tenderer.
- 5) All the information, as called for in the tender document, should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
- 6) All the crucial figures, like rates and amount shall be written in figures followed by words in a bracket.
- 7) There shall be no overwriting in the tender document and other papers submitted. All additions, alterations, deletions, cuttings, corrections etc., should be initialled and seal affixed for the same by the same person, who signs the tender document. For failing to do so, the tender may be rejected.
- 8) All the rates and amounts shall be quoted in Indian Rupee and shall be presumed to be in Indian Rupee. In case of reduction in any taxes, duties or

- levies announced subsequent to submission of the tender but before its finalization, the rates quoted shall stand reduced by the corresponding amount.
- 9) Each page of this tender document should be signed by the tenderer with seal affixed in token of having read, understood and accepted the terms and conditions of this contract and shall be returned in original along with the filled-in bid submitted.
 - 10) All documents and papers submitted with the bid should be in English and shall be authenticated under the seal and signature of the bidder unless specified otherwise in this tender document. If the documents are filled in any other language, a true translation in English, duly certified by an independent person of repute, shall also be submitted.
 - 11) Use separate piece of paper, where the space provided in the bid formats attached to this tender document for submission of information is not sufficient.
 - 12) All information submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge and belief of the tenderer.
 - 13) The tenderer shall submit the xerox copy of his PAN card along with the bid.
 - 14) The tenderer may send their tender by Registered Post/by Courier. However, the authority shall not be responsible for postal and any other delay in receipt of tender.
 - 15) If the last date for receipt of the tender turns out to be a holiday, it will automatically be extended to next Govt. working day.
 - 16) A tender submitted cannot be withdrawn.
 - 17) Entire tender document and the bids duly filled in shall be treated as part of the contract agreement after placement of Work Order on the successful tenderer.
 - 18) The tender submitted shall remain valid for a period of 60 days from the last date of receipt of tender subject to corrigendum, if any.

- 19) IFCAL management reserves the right to accept/reject any or all tenders without assigning any reason thereof. No claim, whatsoever, shall be admissible for the loss / damage suffered by the tenderer on account of such rejection. Management of IFCAL also reserves the right to split the job and assign the portions to more than one tenderer, if required.
- 20) No conditional tender with terms & conditions other than those mentioned in the tender documents shall be entertained.
- 21) **Instructions regarding submission of Bids:** This tender document has prescribed a **two-bid format for submitting the bids**. It contains the **General Bid and the Price Bid format**. Both the bids shall be enclosed in **separate sealed covers** superscribed with **“General Bid” & “Price Bid”** as the case may be after detaching their formats from the set of tender documents. Both these sealed covers along with the remaining part of the tender document should be put inside a bigger sealed cover and addressed and delivered as per instructions given in the INFORMATION SHEET. The name of the tenderer, the Tender Notice No. and the last date of submission shall be boldly written on all the sealed covers. **The instrument of EMD should not be enclosed in the same sealed cover which contains the PRICE BID. It should be submitted duly enclosed in the sealed cover containing the General Bid.**
- 22) The “General Bid” shall be opened first and scrutinized by the Tender Committee.
- 23) The Tender Committee shall evaluate the offers received and examine the documents asked for in the General Bid Format to determine whether the tenderer has fulfilled the criteria or not.
- 24) The “Price Bid” shall be opened only in those cases, where the tenderer is found to have fulfilled the requirements/specifications asked for in the General Bid format.
- 25) Financial negotiation if required can be made after obtaining prior approval of Managing Director, IFCAL.

- 26) The management of IFCAL is not bound to accept the lowest quoted rate.
- 27) All clarification sought from the tenderer shall be promptly submitted in a transparent and unambiguous manner.
- 28) In case of disputes between the parties to the contract, the matter shall be referred for arbitration to the Chairman of Idcol Ferro Chrome & Alloys Ltd, P.B No.78, IDCOL HOUSE, Ashok Nagar, Bhubaneswar or to an arbitrator nominated by the Chairman of Idcol Ferro Chrome & Alloys Ltd. In case the said Chairman for any reason is not in a position to arbitrate, the award of the arbitrator shall be final, binding and conclusive.

In case, for any reason, the arbitration is not possible in accordance with the aforesaid clause, the matter shall not be referred to arbitration at all.

Then, in all cases the arbitration proceedings shall be conducted at Jajpur Road, Dist- Jajpur, Odisha / Bhubaneswar and at no other place.

- 29) All legal proceedings in any manner arising out of or in relation to the contract between the parties can only be initiated in a Court situated within the territorial jurisdiction of the State of Odisha and none of the parties shall have the liberty of initiating any legal proceeding anywhere beyond the territorial limits of the State of Odisha.

Signature & Seal of Tenderer

Date:

IDCOL FERRO CHROME & ALLOYS LIMITED

SPECIAL CONDITIONS OF CONTRACT

Tender Notice No. IFCAL/STORE/1967

Date:24.01.2020

1) **Eligibility of Tenderer:-**

- a) The tenderer should be a Goods Transporting Agency having registration under the competent authority of the concerned State where the Regd. Office of the tenderer is situated evidencing that they are authorized to transport goods across West Bengal – Odisha border as well as inside the State of Odisha. The tenderer, if registered with the Indian Bank Association, may submit copy of the registration certificate with the General Bid.
 - b) The tenderer must be registered with the Central Excise and Customs Department under the Service Tax Rules,1994. The copy of the registration certificate should be enclosed with the General Bid.
 - c) The Goods Transporting Agency must have offices as well as godown at least at Kolkata and Jajpur Road (Odisha), besides having the same at other places of destination.
- 2) **Period of contract:** One year from to the date of issue of Work Order. However, the period of contract may be extended further on mutual consent basis.
- 3) **Termination of the contract:** IFCAL has the right to terminate the contract by giving 30 days notice without assigning any reason thereof. However, in the event of any breach of the terms of Work Order on part of the transporter, IFCAL shall be at liberty to terminate the contract giving 7(seven) days notice to the transporter and in that case, the security deposit of the transporter shall be forfeited.
- 4) **Our weighbridge capacity & size:**
- (i) The capacity of the weighbridge installed in the factory premises of IFCAL is 30 MT and the platform size is 3mtr x 9mtr. Hence the transporter should

engage such trucks so that the gross weight does not exceed 30 MT and the wheel base shall be less than 9mtr.

- 6) **Environmental Criteria:** The truck to be engaged by the transporter must possess a valid PUC (i.e Pollution Under Control) Certificate issued by the competent authority. In case of transportation of goods on “Full Truck Load” basis, copy of the PUC certificate should be furnished to us.
- 7) **Delivery Time of Consignment:** In case of transportation of goods on FTL (i.e Full Truck Load) basis, the transporter should place truck within three days of intimation (verbal/telephonic/written) from us/our supplier. The transporter should deliver the goods at our site within a period of 7 days of receiving the materials from the supplier.

In case of transportation of goods on **smalls booking basis**, the transporter should deliver the materials at their Jajpur Road godown within 10 (ten) days of receiving the material from the supplier. **In case, the transporter fails to meet the above delivery schedule, IFCAL has the right to forfeit the Security Deposit and blacklist the supplier.** Whenever urgent delivery of the material at our site is required, the transporter will be intimated the dispatch schedule and in such case, the transporter should ensure to expedite the transportation to meet our urgency.

- 8) The rate quoted should be inclusive of taxes, duties & all charges.
- 9) Loading at the loading point will be done by the consignor and unloading at destination will be done by the consignee.
- 10) Freight will be paid as per the actual weight in case of small consignment (except cotton waste, glass wool, electric bulb, cable, briquetting roller and wire rope etc).
- 11) In every consignment note, the gross weight of the material including packing should be mentioned by the transporter, failing which IFCAL reserves its option to arrive at the gross weight which would be final & binding on the transporter as well as IFCAL.

- 12) If the weight of a consignment is found to be less than 70 kg, a minimum chargeable weight of 70 kg would be considered.
- 13) Full truck load will mean a weight of 9 MT or any maximum permissible weight occupying the full space of the truck in case of light materials allowed under State Road Transport Rule.
- 14) In case of full truck load consignment, the transporter is liable to collect the materials from the consignor's godown/Works/site and arrange door delivery at consignee's site.
- 15) The transporter will transport the materials as per our requirement but certainly within 7(seven) days of our verbal/telephonic/written notice and in special case the transporter is required to deploy the truck promptly to meet our urgent requirement, failing which Idcol Ferro Chrome & Alloys Ltd (IFCAL) reserves the option to make alternative arrangement at the transporter's cost and risk.
- 16) Transit insurance, if any, shall be covered by Idcol Ferro Chrome & Alloys Ltd.
- 17) Any transit mishap should be informed by the transporter to IFCAL within 24 hours of the occurrence of the mishap in writing enabling IFCAL to take up the matter with their underwriter. In case the transporter fails to intimate IFCAL within this 24 hours any such transit mishap, it would be binding on the transporter to make good of such loss/damage as will be assessed by IFCAL.
- 18) The transporter shall be held responsible for the loss/damage/destruction/deterioration and / or non-delivery of the goods arising out of their act and/or negligence. They will be liable to make good of such deficiency/loss.
- 19) In case of all incoming goods, the expression "consignee" will mean "Idcol Ferro Chrome & Alloys Ltd" and the consignor will be their supplier or contractor as the case may be.
- 20) In the event of placement of Work Order, the Earnest Money of ` 10,000/- will be converted to security deposit. The same would be refunded to the

transporter without accrual of any interest after successful completion of the contract.

- 21) Payment will be made within 30 days of receipt of monthly bill subject to verification.
- 22) In case the transporter is required to collect any small consignment from the Works/site of the consignor, IFCAL will pay such additional charges as would be mutually agreed upon.
- 23) If any, for which rate and/or terms are not specifically covered in the tender/ Work Order is undertaken by the transporter on IFCAL's advice, then rate(s) for the same shall be mutually decided for payment purpose.
- 24) Transporter must possess a certificate from competent authority to carry hazardous materials. A copy of the certificate is required to be submitted by the transporter before execution of transportation of such category of materials.
- 25) **Weightment:** Gross weight of the materials as recorded at our plant weighing machine shall be taken into account for billing.
- 26) **Variation of transportation charge:**

- i) Escalation/de-escalation in the transportation charge per MT is allowed **on account of the variation in the price of HSD** referred to Indian Oil Corporation Ltd's retail sales point at Jajpur Road, Orissa as per the following formula.

The present price of HSD prevailing as on 23.01.2020 at Indian Oil Corporation Ltd's retail outlet situated at Jajpur Road is Rs.73.13 per ltr. For a variation to the extent of X% in the price of HSD as compared to the prevailing price of Rs.73.13 per ltr, the transportation charge would vary by 0.4X% per MT and shall be calculated per kg weight accordingly.

In the Price Bid, the tenderer should quote the transportation charge per MT taking into consideration the HSD price of Rs.73.13 per ltr as prevailing on 23.01.2020.

- ii) However, statutory variation in taxes, duties, levies during the period of contract may be considered against documentary evidence and approval thereto by IFCAL.
- 27) **Force Majeure:** - Either party shall not be liable for violation of the terms & conditions in consequence of any strike, lockout, stoppage of work, fire, breakdown, accident, riot, flood or whatsoever which is beyond the control of the transporter/IFCAL.
- 28) **Forfeiture of EMD:-** In case the tenderer opts to withdraw from the tendering process / post opening of the tender and while the same is under consideration of IFCAL during validity period of the tender, the earnest money as deposited by the tenderer shall be forfeited without any reference to the tenderer.

Signature & Seal of Tenderer

Date:

IDCOL FERRO CHROME & ALLOYS LIMITED

Tender Notice No. IFCAL/STORE/1967

Date: 24.01.2020

GENERAL BID

1. Name of the tenderer :
 Full address:
 - (A) KOLKATA :
 - Name of contact person :
 - Land line number :
 - Cell number :
 - Fax number :
 - E-mail :
 - (B) JAJPUR ROAD: :
 - Name of contact person :
 - Land line number :
 - Cell number :
 - Fax number :
 - E-mail :
2. Legal status of the tenderer's farm: :
 Please specify whether the tenderer is a public or private limited company or registered partnership firm or proprietary concern. (Enclose documentary proof).
3. Name of Managing Director / each Partner / Proprietor as the case may be. :
4. The date of commencement of business of the company / farm / proprietary concern. :
5. Service Tax Registration number :
 (A copy of the Service Tax Registration Certificate issued by the competent authority as regards to transportation should be enclosed).
6. PAN :
 (Please enclose a xerox copy of the PAN card).

7. Details regarding experience:

(Enclose copies of the Annual Rate Contracts had with other customers during last three years)

Sl.No. Name of the Customer

(1)

(2)

(3)

8. EMD Details

: D.D. No. :

Date :

Amount :

Drawn on :
(Banker' name)

Payable at :

Signature & Seal of Tenderer

Date:

IDCOL FERRO CHROME & ALLOYS LIMITED

Tender Notice No. IFCAL/STORE/1967

Date: 24.01.2020

PRICE BID

Sl. No.	Destination & Vice-versa	Rate for full truck load i.e 9, 16, 21 MT inclusive of all charges (Rs.)			Rate for Consignment Weighing more than 1 MT inclusive of all charges (Rs. per MT)	Remarks
		PER FTL (9.0 MT)	PER FTL (16.0 MT)	PER FTL (21.0 MT)		
1.	Bhubaneswar (BBSR)					
2.	Balasore (BLS)					
3.	Kolkata					
4.	Cuttack (CTC)/ Jagatpur(JGP)					
5.	Sambalpur (SMP)					
6.	Rourkela (RKL)					

N.B: The rate for full truck load is based on an HSD price of **Rs.73.13** per ltr. Prevailing as on **23.01.2020** (Clause No:26 of SCC) date of the tender. Besides the above there are some other items for which rate may be given as mentioned below:

Sl. No.	Description	Rate (in Rs.)			
		CTC/ JGP	BBSR/ BLS	SMP	KOLKATA/ RKL
A.	Light & voluminous materials such as cotton waste, glass wool (packed in 50 kg or part thereof)	Rs._____/per Bag	Rs._____/per Bag	Rs._____/per Bag	Rs._____/per Bag
B.	Heavy materials such as cable, briquetting roller, contact clamp, wire rope etc (weight exceeding 500 kg but less than 1 MT)	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg
C.	Weight more than 70 kg but upto 500 kg	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg
D.	Weight less than 70 kg	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg
E.	Extra charges for lengthy materials beyond 16 ft length in addition to the rate in kg at A,B,C & D	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg	Rs._____/per kg

Date:

Signature & Seal of Tenderer